

1 **AMERICAN OSTEOPATHIC ACADEMY OF SPORTS MEDICINE**
2 **BYLAWS**
3 **Last Revised: April 2012**

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6 Article I: Name and Location
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8 Section 1. The name of this organization shall be the American Osteopathic Academy of Sports
9 Medicine.

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11 Section 2. The American Osteopathic Academy of Sports Medicine shall be incorporated as a
12 nonprofit corporation.

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14 Section 3. The headquarters of the American Osteopathic Academy of Sports Medicine shall be
15 located at the specific order of the Board.

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17 Article II: Definition
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19 Section 1. Sports medicine is that branch of the healing arts profession that utilizes an holistic,
20 comprehensive approach to the prevention, diagnosis, and management of sport and exercise-related
21 injuries, disorders, dysfunctions and exercise-related disease processes.

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23 Section 2. The Osteopathic Sports Medicine Physician's practice shall include:

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25 a) Providing comprehensive medical management of the athlete across a broad scope of
26 specializations

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28 b) Recognition of the importance of utilizing special manual medicine skills in the diagnosis,
29 treatment and prevention of neuromusculo-skeletal injuries, disorders, dysfunctions and
30 diseases.

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32 c) Understanding the principles of performance enhancers, coaching techniques, training
33 methods and sport specific rules and regulations.

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35 d) Understanding the science of injury prevention and recognition, advanced rehabilitation
36 techniques and epidemiology.

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38 e) Application and promotion of wellness concepts to the general public.

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40 f) Application of sports science in improving the health care of athletes, the general public
41 and those with special needs.

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43 Section 3. The term athlete refers to an individual who is engaged in sport, exercise or physical
44 activity at the recreational, industrial, competitive, professional or elite level.

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46 Article III: Goals
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48 The goals of the AOASM shall be as follows:

- 49 a) Be the leader in promoting and advancing the specialty of osteopathic sports medicine and to
50 maintain, support and encourage high standards of learning and ethics in the pursuit and practice of
51 that specialty.
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- 53 b) Maintain an active liaison with the American Osteopathic Association.
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- 55 c) Sponsor, promote, and encourage educational programs and the publication of scholarly works
56 either in the form of books, periodicals or selected articles dealing with the subject of sports
57 medicine.
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- 59 d) Assume primary responsibility for the development of continuing educational programs that help
60 prepare osteopathic physicians for the examination leading to Certification in Sports Medicine.
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- 62 e) Sponsor, promote and encourage research and study in the art and practice of osteopathic sports
63 medicine for the purpose of benefiting mankind, and advancing the learning and understanding of
64 the profession.
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- 66 f) Advance the knowledge and understanding of sports medicine and to encourage and instruct
67 osteopathic physicians and surgeons with a dedicated interest in sports medicine and the structural
68 relationship to health and disease.
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- 70 g) Cooperate and coordinate the functions of this organization with the American Osteopathic
71 Association and its divisional societies in all matters determined to be in the best interest of the
72 profession.
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- 74 h) Facilitate and promote osteopathic sports medicine fellowship training programs.
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76 Article IV: Membership and Dues 77

78 Section 1. Membership in the Academy shall be of several classes as deemed appropriate by the
79 Board of Directors. Classes shall include: Honorary, Physician, Associate, Affiliate, Life, Student,
80 Intern and Resident.
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82 Honorary: Honorary membership may be granted by a two-thirds vote of the Board of Directors to
83 any person considered qualified by the Board of Directors for noteworthy and outstanding service to
84 the general science of osteopathic medicine and the specialty of sports medicine. Such Honorary
85 membership may be granted to persons who are not licensed osteopathic physicians and surgeons,
86 but who have through their endeavors, made substantial and noteworthy contributions to the
87 advancement of osteopathic medicine and the specialty of sports medicine. Honorary members shall
88 have no voting privileges.
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90 Physician: Physician membership may be conferred upon those applicants who are duly qualified,
91 active and practicing osteopathic physicians who graduate from a COCA approved medical school.
92 In addition, each applicant eligible for physician membership in the American Osteopathic Academy
93 of Sports Medicine shall meet the following minimum requirements:
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- 95 a) He/She shall be a member of the American Osteopathic Association. Failure to maintain such
96 membership shall result in termination of membership in the Academy.

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b) He/She shall be, and shall continue to be recognized in his/her community and by his/her patients as an osteopathic physician who is interested in the practice of sports medicine, and shall make known his/her osteopathic affiliation in an ethical manner.

c) He/She shall have completed AOA-approved post-doctoral training or ACGME-approved postdoctoral training.

d) He/She shall have graduated from an accredited College of Osteopathic Medicine.

Post-graduate physician: a physician who applies for membership to the AOASM within the first twelve (12) months of graduating from an AOA or AMA-accredited residency or fellowship is eligible for the physician membership category at a reduced fee. That fee will apply only for the first twelve (12) months of their membership in the AOASM. After that time frame expires, the physician will be automatically placed into the regular physician category.

In addition, any physician who applies for membership while currently in an AOA or AMA-accredited fellowship will have their membership year extended through December 31st of the year that physician graduates from the program. After that time frame expires, the physician will reapply for membership on a yearly basis.

Affiliate: Affiliate membership is conferred upon those applicants who are involved in sports medicine but do not have a degree in osteopathic medicine. Affiliate membership includes those with Ph.D., P.A., A.T., and P.T. degrees. Affiliate members shall have no voting rights.

Associate: Associate membership is conferred upon physician applicants (D.O., M.D.) who are involved in sports medicine. Associate members have the following privileges:

- a) Serve on committees
- b) Receive discounts for conferences
- c) Have access to the “Members Only” section of the web site.

Associate members cannot:

- a) Receive CJSM unless they subscribe separately
- b) Vote or hold any office in AOASM
- c) Chair any committee, task force or ad hoc committee
- d) Sit for the certification exam
- e) Be awarded the AOASM Award of Fellow.

Life: Life membership may be granted to any member with the following qualifications:

- a) 65 years old or older
- b) Maintain 10 years consecutive membership
- c) Retired from practice.

Life members are not required to pay dues and will receive a 50% discount on the Clinical Conference. These individuals cannot hold office and cannot vote. Life members may receive the journal at cost.

Student: Student membership is granted to applicants who are currently enrolled in an accredited college of osteopathic medicine. Student members shall have no voting rights.

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Intern: Intern membership is granted to applicants who are currently participating in an AOA approved internship program. Intern members shall have no voting rights.

Resident: Resident membership is granted to applicants who are currently participating in an AOA approved residency or AOA approved sports medicine fellowship training program. Resident members shall have no voting rights.

Section 2. The membership year shall renew annually. Upon admission to membership, the member shall be issued a letter from the Secretary indicating his/her acceptance.

Section 3. Members who fail to pay membership dues shall be placed on the inactive membership list.

Section 4. Complaints and Charges. Any member who has a complaint or charge filed against him/her shall have full and complete opportunity to be heard and to answer the complaint or charge filed against him/her. After a member has been granted such an opportunity to be heard, the Board of Directors may by two-thirds majority vote revoke or suspend membership, or place upon probation for a period not exceeding three years, or censure a member, as the Board shall, in its judgment, deem to be in the best interest of the Academy. The Code of Ethics of the American Osteopathic Association shall be the code of this Academy.

Any member against whom action has been taken with respect to an alleged breach of the code of ethics shall have the right to appeal for a review of the record of such action by the Board of Trustees of the American Osteopathic Association.

Section 5. Dues. The dues of the various classes of membership shall be determined from time to time by the Board of Directors.

Article V: Officers and Board Members

Section 1. Board of Directors: Only Physician members of the Academy may become members of the Board of Directors. The Board shall consist of fifteen (15) members as follows: president, president-elect, secretary/treasurer, immediate past president, two vice presidents, nine (9) board members serving staggered three year terms. The following representatives shall be considered ex officio nonvoting members; AOASM senior editor of the clinical journal of sport medicine, Bureau of Osteopathic Specialty Society, Bureau of Osteopathic Specialists, Conjoint Sports Medicine Exam Committee, and Conjoint Sports Medicine Education and Evaluation Committee representatives.

Section 2. Duties and Powers. The corporate powers, property and affairs of the Academy, subject to its Articles of Incorporation, shall be exercised, conducted and controlled by the Board of Directors, who shall create and direct such committees as may be necessary for the proper conduct of the Academy. The Board shall set fees, dues and assessments of members. It shall adopt rules and regulations, set standards and qualifications for membership and determine membership privileges and obligations, and may hold hearings on membership status as defined under Article V, Section 4. The Board will also have the power to receive gifts and donations to the Academy.

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194 Section 3. Terms of Office. The Officers shall be elected by the Board of Directors. Officers will
195 serve a six year term once elected, serving in the following rotation: Secretary/Treasurer, Second
196 Vice President, First Vice President, President Elect, President and Past President. Annually, the
197 Board of Directors shall vote on the Secretary/Treasurer. Nominated Directors shall be voted on, and
198 elected annually by the Membership. Officers shall be elected for a term of one year. Each Director
199 shall hold office for a period of three years.

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201 Section 4. Election of Officers and Board Members. After receiving the report of the Nominating
202 Committee, the Board of Directors shall prepare an annual slate of Directors each year for election
203 by the membership.

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205 Section 5. Vacancies. Whenever a vacancy occurs in any of office by virtue of death, resignation or
206 removal, the President, upon approval of a majority of the Board, shall appoint a member to fill the
207 vacancy for the balance of that term of office.

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209 Section 6. Term of Office for Officers. The term of office of all Officers shall be one year or until
210 their respective successors are chosen, but any Officer may be removed from office at any meeting
211 of the Board of Directors by a 2/3 majority of the Directors, when, in their judgment, the best
212 interest of the Academy will be so served. The Board of Directors shall have the power to fill any
213 vacancy of any office, which occurs, for whatever reason. Nothing herein shall be construed to
214 prevent the reelection of any Officer.

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216 Section 7. President. The President shall exercise general supervision over the affairs of the
217 Academy and shall preside over all meetings of the members. The President shall be elected for one
218 year and shall hold office as a member of the Board for one year subsequent to his/her term as
219 President. It is the intent that there shall always be at least one Past President who is a member of
220 the Executive Committee and Board of Directors.

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222 Section 8. President-Elect. The President-Elect shall, in the absence or disability of the President,
223 perform the duties and exercise the powers of the President and shall perform such other duties as
224 shall be delegated by the President, or prescribed by the Board of Directors. The president-shall be
225 the nominating committee chair.

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227 Section 9. Vice Presidents. There shall be two Vice Presidents, a First Vice President and a Second
228 and a Second Vice President. The two Vice-Presidents shall be in the line of ascendancy to become
229 President. On the occasion of the election of new Officers and Board Members, the First Vice
230 President will ascend to the office of President-Elect and the Second Vice-President will ascend to
231 the office of First Vice-President. The two Vice Presidents will be members of the Board of
232 Directors and the Executive Committee and shall perform such other duties as shall be delegated by
233 the President, or prescribed by the Board of Directors or specified within. The first vice president
234 shall be program chair for the annual spring conference that follows his ascension to that position.

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236 Section 10. Secretary/Treasurer. The Secretary/Treasurer or his/her designate shall perform all of
237 the duties of the Secretary/Treasurer. The Secretary/Treasurer shall oversee recording of the minutes
238 of all meetings of the Board of Directors and all conclaves of the members. He/she shall give, or
239 cause to be given, notice of all conclaves of the members and perform such other duties as may be
240 prescribed by the Board of Directors or by the President.

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The Secretary/Treasurer or his/her designate shall be the custodian of the funds of the Academy and shall deposit the money, or any other valuables, in a depository designed by the Board of Directors. He/she shall submit a regular report to the Board of Directors.

Section 11. Directors' Meetings. The regular Annual Meeting of the Board of Directors shall be held immediately preceding the Annual Meeting of the membership, for the purpose of conducting business of the Academy. Additional meetings of the Board of Directors may be held at such time and at such place as may, from time to time, be determined by resolution of the Board or upon call of the President.

Section 12. Special Meetings. Special Meetings of the Board of Directors may be held at any time or place: upon the call of the President, by request of ten members of the Board, or by request of members having one-twentieth of the votes entitled to be cast at such meeting. Oral, or written notice of the time and place and purpose of all special meetings of the Board should be duly served or sent to each Director not less than ten days before the meeting. Meetings may be held at any time without notice if all the Directors are present or if those not present waive notice in writing of the time, place and purpose of such meeting.

Section 13. Executive Committee. The Executive Committee shall consist of the President, President-Elect, Secretary/Treasurer, the immediate Past President and the two Vice Presidents. The Executive Committee shall have the authority of the Board of Directors in the management of the business of the Academy between the meetings of the Board. The President shall serve as Chairman; the Secretary or his/her appropriate delegate shall keep records of all meetings and report all meetings and actions to the Board of Directors.

Section 14. Annual Meeting. The Annual Meeting of the Membership shall be held at any location, either within or outside the State of Wisconsin, as determined by the Board of Directors. The Annual Meeting of the Membership shall be held at such times may be determined by the Board of Directors.

Article VI: Finances

Section 1. The Board of Directors shall have general supervision over all financial affairs of the Academy.

Section 2. All checks for the disbursement of funds shall be signed by the Secretary/Treasurer or his/her designate.

Section 3. The Secretary/Treasurer shall submit to the Board of Directors such reports as may be ordered by the Board and shall submit to the Board of Directors, at the Annual Meeting, reports of all transactions as Secretary/Treasurer, and the financial condition of the organization.

Article VII: Standing Committees and Task Forces

The Board of Directors may create standing committees to perform functions that are of a long term or continuous nature. The President may create task forces to perform specific functions during that President's term of office. Task forces will generally cease to function at the conclusion of the

289 President's term. However, task forces can be continued by successor Presidents or may be replaced
290 by a standing committee by the action of the Board of Directors.

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292 The President, with the approval of the Board of Directors or unless otherwise provided for in these
293 Bylaws shall appoint members to the standing committees to fill vacancies on those committees. The
294 President, with the approval of the Board of Directors, or unless otherwise provided for in these
295 Bylaws, shall appoint the chair of the standing committee.

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297 Appointments to standing committees will be for a three-year term. It is the intent of these Bylaws
298 that one-third of the committee members would rotate off each committee each year. However,
299 committee members can be appointed for consecutive terms on a committee.

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301 The Secretary/Treasurer will be responsible for maintaining an official roster of committee
302 members, dates of service, officer liaison, committee purpose, etc. to ensure that terms of office are
303 known and that the appropriate rotation off committees occurs.

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305 The task forces will report to the President who will, in turn, report on their behalf to the Board.

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307 Past President's Advisory Committee

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309 The Past President's Advisory Committee shall be responsible for advising the Board on actions
310 before the Board. The Past President's Advisory Committee will be represented on the Board of
311 Directors by the Immediate Past President who shall serve as liaison between the Board and the
312 Committee.

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314 Nominating Committee

315 It shall be the duty of the Nominating Committee to nominate candidates for the positions of Officer
316 and Member of the Board of Directors, and present the same to the Board of Directors at the Annual
317 Membership Meeting. The Academy may conduct elections by mail. Any member entitled to vote
318 may vote for Directors by mail. Nothing herein shall be construed to prevent members from making
319 appropriate nominations to fill vacancies from the floor at any conclave called for the purpose of
320 electing Directors.

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322 Fellow Award Committee

323 The Fellow Award Committee shall be responsible for reviewing applicants for the Award of Fellow
324 and recommending approval to the Board of Directors. The Fellow Award Committee shall also be
325 responsible for maintaining communication with current Fellows insuring that the current Fellows
326 fulfill their obligations as a Fellow of AOASM. The Chair shall be appointed by the current
327 President for a 3-year term.

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329 Publications/Research Committee

330 The Publications/Research Committee shall serve as a resource and liaison from the Society to the
331 Clinical Journal of Sport Medicine. The Publications/Research Committee also works with other
332 committees (Medical Education, Program, Public Relations, etc.) to develop educational publications
333 for professionals and the public. The Publications/Research Committee shall stimulate interest in
334 research among the Academy's members by offering training in research methods to
335 Fellows/Residents and Academy members and to secure funding in support of Research by
336 Academy members.

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Public Relations/Membership Committee

The Public Relations/Membership Committee shall support the mission and goals of AOASM in matters of public relations, act as a liaison between AOASM and other medical organizations. It will advise and assist AOASM in increasing its presence in the medical and lay communities and assist its members in developing enhanced public relations opportunities. The Public Relations/Membership Committee shall be responsible for recruitment and retention of qualified members, periodic survey of membership ascertaining their level of satisfaction with the Academy and its activities.

By-Laws Committee

The By-Laws Committee is responsible for the regular review of the By-Laws to ensure that they remain consistent with the goals and objectives of the Academy and comply with existing law.

Student Relations Committee

The Student Relations Committee shall be responsible for maintaining close communication with the student sports medicine clubs on the several osteopathic medical school campuses. The Committee will devise ways and means to increase the participation of osteopathic medical students in the activities of the Academy and devise plans to increase the number of students who join the Academy when they complete medical school and become practicing physicians.

American Osteopathic Association House of Delegates

The delegates for the AOA House of Delegates shall be determined as follows; the delegate will be determined by the AOASM board of directors and shall serve a three-year term. The current president will serve as alternate.

Sports Medicine Conjoint Exam Committee

The representative to the Sports Medicine Conjoint Exam Committee shall be determined by the Board of Directors.

Sports Medicine Conjoint Education and Evaluation Committee

The representative for the Sports Medicine Conjoint Education and Evaluation Committee shall be determined by the Board of Directors.

Article VIII: Meeting of Members

Section 1. The Annual Meeting of the members of the Academy shall be held during the annual spring conference. Notice of the time, place and purpose of such meeting shall be made known to all members.

Section 2. A special meeting of the members may be called at any time by the President or by a majority of the Board of Directors. The Secretary shall prepare, and communicate to each member a ~~written~~ notice of the time, place and purpose of such meeting at least 10 days and not more than 60 days prior to any special meeting of the members.

Article IX: Quorum and Proxies

385 Section 1. A majority of the members registered for the Annual Meeting or other Special Meeting
386 shall constitute a quorum at such meeting.

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388 Section 2. A majority of the Directors shall constitute a quorum at any meeting of the Board of
389 Directors.

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391 Section 3. A member entitled to vote may vote by proxy executed in writing by the member.

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393 Section 4. Directors may hold no more than two (2) proxies of other Directors. Proxies must be in
394 writing. Proxies cannot count toward a quorum.

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Article X: Amendments

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399 These By-Laws may be amended or repealed or new By-Laws may be adopted by the following
400 measures:

401 1) The affirmative vote of the majority of the members present at any annual or special
402 meeting of the members, or

403 2) The affirmative vote of a majority of the Board of Directors at any regular or special
404 meeting of the Board; provided, however, that the Board of Directors shall not make or alter
405 any By-Laws, fix their qualifications, classifications or term of office, nor alter any By-Law,
406 which forbids amendment by the Board of Directors.

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408 Amendments to the By-Laws shall be submitted to the Board of Trustees of the American
409 Osteopathic Association.

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411 The Board of Directors may amend or repeal a By-Law adopted by the members, unless the By-Law
412 prohibits amendment by the Board of Directors.

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Article XI: Dissolution - Disposition of Assets

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416 If, for any reason, the American Osteopathic Academy of Sports Medicine should be dissolved, all
417 of its remaining assets, after payment of its just debts, shall be transferred and conveyed to the
418 American Osteopathic Association or a like-minded nonprofit organization as defined in the Articles
419 of Incorporation, to be held and expended for the purpose of furthering the development of the
420 specialty of sports medicine in the osteopathic profession.